

## **Tax advisor**

You will act as a tax law specialist and supervisor of tax preparer. You will be in charge of establishing an optimal tax strategy so that the company or the entrepreneur reduces its tax charges; and this within a legal framework that respects all the tax laws of Canada. This position is entirely telecommuting from your home.

### **Tasks**

- Provide long-term financial planning services;
- Manage the accounting of its clients with the help of an accounting technician;
- File various corporate tax returns;
- Respond to notices sent by tax authorities;
- Implement strategies to reduce corporate tax liabilities in compliance with current tax laws;
- Participate in tax audits;
- Evaluate and calculate complex tax issues (e.g., business turnover, estate freeze, R&D tax credit, etc.);
- Explain the tax consequences of a routine transaction (e.g., salary vs. dividends, impact of having a company car vs. receiving an allowance);
- Collaborate with the Accounting Manager or Controller on issues related to asset depreciation schedules and policies as well as any other tax-related issues; and
- Research tax laws and regulations.

### **Prerequisites**

- Master's degree in taxation or Master's degree in law Taxation;
- Excellent time management skills and ability to prioritize work;
- Excellent written and verbal communication skills;
- Excellent leadership and supervisor skills;
- Highly independent and resourceful; and
- Very good knowledge of the Microsoft suite (Outlook, Word, Excel, Teams, etc.).

### **Asset**

- Experience working with TaxCycle, SAGE 50 and Quick Books online; and
- Bilingual (French and English).

### **Salary**

- Between \$30.00 and \$42.50 per hour depending on experience. Several steps for each type of job; and
- Bilingual bonus (French and English).