

## **Form - Drop off**

Please read the following points before completing the Deposit Services Form on the next page. If you are a new client, you must send me a copy of last year's tax return.

1. This application is for the tax year \_\_\_\_\_ ;
2. \_\_\_\_\_ be added to the Elections Canada list (Canadian citizen only);
3. \_\_\_\_\_ be contacted by a financial or mortgage consultant free of charge (partnership);
4. \_\_\_\_\_ receive a paper copy of my tax return by mail for an additional fee;
5. I would like the Canada Revenue Agency and Revenu Québec (if applicable) to communicate with me \_\_\_\_\_ ;
6. \_\_\_\_\_ share my tax credits with my spouse/spouse/children to optimize our tax returns (if applicable);
7. \_\_\_\_\_ foreign property at any time in the year to which the application relates, the cost of which is exceeded \$100,000 CAD;
8. \_\_\_\_\_ exempt income under the Indian Act;
9. \_\_\_\_\_ sold my home at any time during the year covered by this application;
10. \_\_\_\_\_ changed address during this tax year;
11. \_\_\_\_\_ do a bankruptcy during the taxation year covered by this return;
12. \_\_\_\_\_ changed my banking information since my last payment from Canada Revenue Agency or Revenu Québec (if applicable);
13. \_\_\_\_\_ immigrate/emigrate from Canada during the year covered by this application;
14. Only one drop-off service form is required per family. The answers to the questions on this form will apply to my spouse;
15. If you are unsure of a question, please continue to fill out the form and insert a comment at the end of the form. If necessary, a tax specialist will contact you;
16. I have read the [checklist](#) before submitting my documents to Comptabilité JP Bédard Inc. and I confirm that I will submit all the documents required to file my tax return with this filing service form. **An additional fee of \$9.95** will be added if additional documents are added when the return is ready for signature; and
17. I have read the [price list](#) before submitting my taxes to Comptabilité JP Bédard Inc. Unless otherwise agreed. \_\_\_\_\_ different or express service, the processing time for my tax return is 15 business days when all documents are received.

**I confirm that I have read the 17 points on this page and I agree with them before submitting my tax documents to Comptabilité JP Bédard Inc.**

	Customer information				Spouse information								
First name													
Last name													
Date of birth													
Complete address													
Marital Status													
Has your marital status changed during the year??													
Are you Canadian citizen?													
Are you a post secondary student?													
Are you disable?													
Date immigrate/emigrate													
Occupation													
Insurance coverage by a private plan. Enroll every covered month.	All	J	F	M	A	M	J	J	A	S	O	N	D
Primary email*													
Alternate email													
Primary phone number*													
Alternate phone number													
	Information on your tax return												
Did you earn an income this year?													
<b>Are you self-employed?</b>													
<b>Do you have rental income(s)?</b>													
<b>Do you have empl expenses?COVID-19?</b>													
<b>Have you moved?</b>													
<b>Did you buy or sell a home this year?</b>													
<b>Are you eligible for the Northern Residents Deductions?</b>													
<b>Have you arrived or left Canada this year?</b>													
Do you have investments? **	RRSP	TFSA	Shares	Others	RRSP	TFSA	Shares	Others					
Do you have a <b>HBP / LLP?</b>		\$				\$							
Do you have childcare expenses? **													
Do you have interest charges on student loans??***		\$				\$							
<b>Do you have medical expenses? ***</b>		\$				\$							
	Children's Information												
	Child 1	Child 2	Child 3	Child 4									
First name													
Last name													
Date of birth													
Is he a Canadian citizen?													
Is he a post secondary student?													
Does he reside with you?													
Is he disabled?													
Income (if applicable)	\$	\$	\$	\$									

Comments :

\* Mandatory for the new taxation system.

\*\* Please provide all your receipts when submitting this document.

\*\*\* You do not need to provide receipts if you are sure of the amount to be claimed.

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